



# Automatically Switch Presence Based on Business Hours and Holidays

This topic gives a configuration example to describe how to configure presence auto switch based on Business Hours and Holidays.

## Background information

You want presence to be automatically switched according to the Business Hours and Holidays.

Assume that your administrator has set Business Hours and Holidays on PBX, and you want the presence to be automatically switched according to the following time schedule:

Business Hours and Holidays	Time-based Presence
<b>Business Hours:</b> 09:00-12:00 and 14:00-18:00 from Monday to Friday.	Available
<b>Break Hours:</b> 12:00-14:00 from Monday to Friday.	Lunch Break
<b>Holidays:</b> December 25 to January 5.	Off Work
<b>Outside Business Hours:</b> The time periods that are not defined as Business Hours, Break Hours, or Holidays.	Off Work

## Procedure

1. Log in to Network PBX Web Client, go to **Preferences > Features**.
2. In the **Time-conditional Presence Auto Switch** section, configure the following presence based on the time:
  - o **Business Hours:** Select a status to be displayed during office hours. In this scenario, select **Available**.
  - o **Break Hours:** Select a status to be displayed during break time. In this scenario, select **Lunch Break**.
  - o **Holidays:** Select a status to be displayed during holiday. In this scenario, select **Off Work**.
  - o **Outside Business Hours:** Select a status to be displayed during non-office hours. In this scenario, select **Off Work**.
3. Click **Save**.



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**Note:** The priority of presence switching at different times is: **Holidays > Break Hours > Business Hours > Outside Business Hours.**

## Result

Presence will be switched automatically according to the Business Hours and Holiday status.

For example, after 18:00, the presence displayed on Linkus client will be switched to **Off Work**.

**Note:** If someone force switches Business Hours Status, the presence will be switched according to the current Business Hours status.

For example, Business Hours status is switched from **Outside Business Hours** to **Business Hours**, the presence will be switched from **Off Work** to **Available**.